



2.5.3: Reforms in the process and procedure in the conduct of evaluation/examination; including Continuous Internal Assessment to improve the examination system.

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MES Dental College
Malaparamba, Perinthalmanna, Malappuram 679 338
TEL: 04933-298405/258400 (Fax)
E-Mail: mesdentalcollege06@yahoo.com

CERTIFICATE FROM THE HEAD OF THE INSTITUTION



MES Dental College

Malaparamba, Perinthalmanna, Malappuram 679 338

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E-Mail: mesdentalcollege06@yahoo.com

Dr.ABDUL SHAMEEM, MDS.,
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that our institution conduct the Examinations as per directions and guidelines of the Kerala University of Health Sciences (KUHS), Kerala.

PRINCIPAL

Prof. Dr. ABDUL SHAMEEM. K MDS
PRINCIPAL
MES DENTAL COLLEGE
PALACHODE P.O., PERINTHALMANNA
MALAPPURAM, KERALA, PIN: 679 338



Prof. Dr. SACHIN ASLAM
PRINCIPAL
MES DENTAL COLLEGE
PALACHODE, PERINTHALMANNA
MALAPPURAM- 679 338



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INFORMATION ON EXAMINATION REFORMS



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TELE : 04933-258053/Fax : 258400

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INFORMATION ON EXAMINATION REFORMS

INTERNAL EXAMINATION REFORMS:

The internal assessments are conducted as per the KUHS guidelines at regular intervals in the stipulated format and mark distribution. The topics for sessionals exams are intimated to students at least 3 weeks prior to the commencement of exams. The department submits two different question papers from the same topics to the principal's office. The principal picks a question paper blindly from this on the day of exam and sufficient sample copies are made maintaining the confidentiality.

The answer papers of every internal assessment examination are returned to the students within two weeks of exams and students are allowed to address any disputes related to evaluation to the head of department within one week. After this period, the final marks of internal assessment examination are then tabulated by and submitted to the principal and academic coordinator for documentation.

UNIVERSITY EXAMINATION REFORMS:

The university examinations are scheduled and conducted by the university (Kerala University of Health Sciences- KUHS) and this happens twice in an academic year. The university examinations for the BDS course are conducted usually in August and February and for the MDS course in June of every academic year by KUHS.

1. Prior to exam appearance, instructions for students given to the students including timings, dress code, exam fees, hall ticket details etc.
2. Various clinical patterns like viva, OSCE/OSPE, clinical case taking and patient management parameters are followed for proper allotment of marks to students.
3. University results are announced in the university or college website after 3 weeks to 1 month of exam period.


Prof. Dr. SACHIN ASLAM
PRINCIPAL
MES DENTAL COLLEGE
PALACHODE, PERINTHALMANNA
MALAPPURAM- 679 338




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PRINCIPAL
MES DENTAL COLLEGE
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FACULTY ASSESSMENT

Answer sheets will be evaluated by the subject in charge according to the answer key without any bias. Marks will be published to students within 7 working days.

CONTINUOUS INTERNAL EVALUATION (CIE)

Formative evaluation for students: In accordance with the prepared academic calendar, students are assessed with three internal examinations. The evaluation is made for both theory and practicals.

Summative evaluation for students: Students are finally assessed by university theory and practical examinations.




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mesdcoffice@gmail.com

POLICY DOCUMENT FOR GRIEVANCES OF INTERNAL PRACTICAL EXAMINATIONS

- Any grievances related to the internal practical examinations questions/spotters/OSCE or OSPE stations must be raised during the practical examinations itself and reported to the concerned staff-in-charge.
- Any other grievances related to internal practical examinations marks should be brought to the notice of the concerned staff-in-charge and HOD within one week of declaration of internal exam results.
- Grievances raised by the student and the action plan taken must be forwarded by the HOD to the Student Grievance Cell.

*(*Internal Practical Examinations refers to all the preclinical and clinical internal practical examinations)*

Signature of Head of the Institution:

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University Exam Timetable