



# MESDentalCollege

Malaparamba, Perinthalmanna, Malappuram 679 338

TEL: 04933-298405/258400 (Fax)

E-Mail: [mesdentalcollege06@yahoo.com](mailto:mesdentalcollege06@yahoo.com)

## 6.5.1: INSTITUTION HAS A STREAMLINED INTERNAL QUALITY ASSURANCE MECHANISM

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## CERTIFICATE OF THE HEAD OF INSTITUTION



# MES Dental College

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[mesdcoffice@gmail.com](mailto:mesdcoffice@gmail.com)

**DR ABDUL SHAMEEM K ,MDS  
PRINCIPAL**

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that institution has a streamlined internal quality assurance during the year 2021-2022 are given below



**PRINCIPAL**  
Prof. DR. ABDUL SHAMEEM. K  
PRINCIPAL  
MES DENTAL COLLEGE  
PALACHODE, PERINTHALMANNA  
MALAPPURAM- 679 338

**Prof. Dr. SACHIN ASLAM**  
PRINCIPAL  
MES DENTAL COLLEGE  
PALACHODE, PERINTHALMANNA  
MALAPPURAM- 679 338



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## MINUTES OF THE IQAC MEETINGS





# MES Dental College

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**ACADEMIC YEAR 2021-2022**  
**IQAC**  
**MoM- 25-04-2022**



# MES Dental College

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TEL: 04933-298405/258400 (Fax)

E-Mail: mesdentalcollege06@yahoo.com

DATE 22/04/2022

MES PDCP-Po(Ad)-103-2022

## CIRCULAR

### INTERNAL QUALITY ASSURANCE CELL MEETING

The IQAC is planning to conduct a meeting for discussion of few agendas. The meeting will be held on 25-04-2022 at 11: 00 am at Lecture Hall 1. All the IQAC members are requested to assemble the venue for meeting.

#### MEETING AGENDA:


1. Approval of Minutes of the Previous IQAC Meeting
2. Action taken Report on the Minutes of the Previous IQAC Meeting.
3. IQAC programs and Initiatives
4. Discussion made on (KUHS) University results of the AY 2020-21
5. Graduation rate of UG and PG programs
6. Review of Add-on Courses, Value Added courses and Career development Training.
7. Review of Outreach. Extension activities and Alumni interactions
8. Review of Faculty Development Programs, Workshops and Conferences
9. Review of Collaborative activities and MoU's
10. Any other matter

Dr SAMEER KM  
Coordinator - IQAC



Chairperson - IQAC

To: All the members of IQAC

  
Prof. Dr. SACHIN ASLAM  
PRINCIPAL  
MES DENTAL COLLEGE  
PALACHODE, PERINTHALMANNA  
MALAPPURAM- 679 338

Copy to:

- (i) Convenor MESDC
- (ii) MESDC Office
- (iii) IQAC

-  
1.



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting conducted on 25-04.2022 for the AY 2021-22

SNo	Agenda with Point Discussed	Decision \ Action Taken	Person Responsible for Implementation	Target
1.	<b><u>Approval of Minutes of the Previous IQAC Meeting</u></b> The Minutes of IQAC Meeting dated 22.12.2021 was approved	Approved		
2.	<b><u>Action Taken on the Minutes of the previous IQAC meeting.</u></b> Action Taken Report on the Minutes of IQAC Meeting dated. 22.12.2021 was presented by the IQAC Coordinator and approved by all members.	Continuous		
3.	<b><u>IQAC programs and Initiatives</u></b> National Assessment and Accreditation Council (NAAC) Assessment: Self Study Report (SSR) proposed to submit on or before July 2022	After receiving the DVV query	IQAC Coordinator and IQAC Chairman	
4.	<b><u>Discussion made on (KUHS) University results of the AY 2020-21</u></b> <ul style="list-style-type: none"><li>KUHS University results for the AY 2020- 21 have been reviewed and discussed.</li><li>Slow learners should be given special attention to perform well in the university exams and to get higher pass percentage.</li></ul>	Continuous	All Dept HoDs	
5.	<b><u>Graduation rate of UG and PG programs</u></b> <ul style="list-style-type: none"><li>Graduation rate of UG (55 Students) and PG(10 Students) programs for the AY 2020-21 has been reviewed in the meeting.</li><li>The graduation rate is to be enhanced by conducting coaching classes for the slow learners.</li></ul>			
6.	<b><u>Review of Add-on Courses, Value Added courses and Career development Training.</u></b> The members reviewed the value added	May 2022	Dr.Sooraj ,Dr.Akhila & Dr.Noufal	June 2022





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	courses, Add-on courses and Career development training conducted. The courses planned are to be completed before the end of the Academic year.			
7.	<p><b><u>Review of Outreach. Extension activities and Alumni activities</u></b></p> <ul style="list-style-type: none"><li>Members discussed various outreach activities to be conducted through NSS and blood donation camp by using the students.</li><li>Annual Alumni meet will be conducted in February / March 2022. Departments can plan alumni activities and alumni interactions for the benefit of students.</li></ul>	Continuous	Dr.Sabin & Dr.Tom	
8.	<p><b><u>Review of Faculty Development Programs, Workshops and Conferences</u></b></p> <p>Faculty Development programs, workshops and conferences conducted have been presented and discussed. More faculty development programs are to be conducted for the benefits of faculty.</p>	Continuous	Dr.Vincy Antony	
9.	<p><b><u>Review of Collaborative activities and MoU's</u></b></p> <p>Students' participation in Collaborative activities and Internship details has been discussed.</p>	Continuous	Dr.Divya shree & Dr.Antony George	

Dr SAMEER KM,  
Coordinator - IQAC



*[Signature]*  
Prof. Dr. SACHIN ASLAM  
PRINCIPAL  
MES DENTAL COLLEGE  
PALACHODE, PERINTHALMANNA  
MALAPPURAM- 679 338

*[Signature]*  
ChairPerson - IQAC



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**ACADEMIC YEAR 2021-2022**  
**IQAC**  
**MoM- 22-12-2021**





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E-Mail: mesdentalcollege06@yahoo.com

DATE 20/12/2021

MES PDCP-Po(Ad)-102-2021

## CIRCULAR

### INTERNAL QUALITY ASSURANCE CELL MEETING

The IQAC is planning to conduct a meeting for discussion of few agendas. The meeting will be held on 22/12/2021 at 11: 15 am at Lecture Hall 1. All the IQAC members are requested to assemble the venue for meeting.

#### MEETING AGENDA:

1. Preparation for NAAC
2. Approval of Minutes of the Previous IQAC Meeting
3. Action taken Report on the Minutes of the Previous IQAC Meeting.
4. Review of Mandatory compliance with respect to statutory bodies
5. Review of Add-on Courses, Value Added courses and Career development Training.
6. Review of Outreach. Extension activities and Alumni interactions
7. Review of Faculty Development Programs, Workshops and Conferences
8. Review of Collaborative activities and MoU's
9. Any other matter

Dr SAMEER KM  
Coordinator - IQAC

Chairperson - IQAC

To: All the members of IQAC

Copy to:

- (i) Convenor MESDC
- (ii) MESDC Office
- (iii) IQAC



Prof. Dr. SACHIN ASLAM  
PRINCIPAL  
MES DENTAL COLLEGE  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IOAC Meeting conducted on 22-12.2021 for the AY 2021-22

SNo	Agenda with Point Discussed	Decision \ Action Taken	Person Responsible for Implementation	Target
1.	<b>Preparation for NAAC</b> IQAC coordinator presented the progress made to submit the IIQA and SSR for NAAC Assessment. IIQA will be submitted before May, 2022 and SSR for Assessment will be submitted before July 2022.	Continuous	IQAC Coordinator	
2.	<b>Approval of Minutes of the Previous IQAC Meeting</b> The Minutes of IQAC Meeting dated 18.08 2021 was approved	Approved		
3.	<b>Action Taken on the Minutes of the previous IQAC meeting.</b> Action Taken Report on the Minutes of IQAC Meeting dated. 18.08.2019 was presented by the IQAC Coordinator and approved by all members.	Continuous		
4.	<b>Review of Mandatory compliance with respective to statutory bodies</b> <ul style="list-style-type: none"><li>Application for Continuation of Affiliation for 2022-23 submitted to Kerala University of Health Science.</li><li>MHRD AISHE Survey Participation Completed and copy of Letter kept in Office.</li><li>Mandatory disclosure submitted to SRA-DCI (Dental Council of India) .</li></ul>	Continuous	Mr Noufal Office Executive	
5.	<b>Review of Add-on Courses, Value Added courses and Career development Training.</b> The members reviewed the value added courses, Add-on courses and Career development training conducted. The	April 2022	Dr.Sooraj ,Dr.Akhila & Dr.Noufal	June 2022



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	courses planned are to be completed before the end of the Academic year.			
6.	<p><b><u>Review of Outreach. Extension activities and Alumni activities</u></b></p> <ul style="list-style-type: none"><li>Members discussed various outreach activities to be conducted through NSS and blood donation camp by using the students.</li><li>Annual Alumni meet will be conducted in February / March 2022. Departments can plan alumni activities and alumni interactions for the benefit of students.</li></ul>	Continuous	Dr.Sabin & Dr.Tom	
7.	<p><b><u>Review of Faculty Development Programs, Workshops and Conferences</u></b></p> <p>Faculty Development programs, workshops and conferences conducted have been presented and discussed. More faculty development programs are to be conducted for the benefits of faculty.</p>	Continuous	Dr.Vincy Antony	
8.	<p><b><u>Review of Collaborative activities and MoU's</u></b></p> <p>Students' participation in Collaborative activities and Internship details has been discussed.</p> <p><b><u>MoU's</u></b></p> <ol style="list-style-type: none"><li>1.Sicher Holdings Limited- Oct 2021</li><li>2.Institutue of Palliative Medicine-Nov 2021</li><li>3.PTM Govt College-Nov2021</li><li>4.Working Day IT Services- Dec 2021</li></ol>	Continuous	Dr.Divya shree & Dr.Antony George	

Dr SAMEER KM  
Coordinator - IQAC



*Prof. Dr. Sachin Aslam*  
**Prof. Dr. SACHIN ASLAM**  
PRINCIPAL  
MES DENTAL COLLEGE  
PALACHODE, PERINTHALMANNA  
MALAPPURAM- 679 338

*Chair Person*  
ChairPerson - IQAC





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TEL: 04933-298405/258400 (Fax)

E-Mail: mesdentalcollege06@yahoo.com

Meeting No:002 /AY 2021-2022

Date:22-12-2021

## IQAC Meeting Attendance

SNo	Name of IQAC Members	Designation	Position	Signature
	Dr.Abdul Shameem.K	Principal	Chairperson	
2.	Mr.K K.Kunjumoideen	Convenor MESDC	Management Representative	
3.	Dr.Sameer K M	Vice-Principal	IQAC Coordinator	
4.	Dr.Sachin Aslam A	HoD, OMFS & Registrar	Faculty Member	
5.	Dr.Antony George	HoD ,Oralpathology	Faculty Member	
6.	Dr.Sabin Siddique	HoD, Public Health Density	Faculty Member	
7.	Dr.Dhanesh Narasimhan	HoD,Paedodontics	Faculty Member	
8.	Dr.Abdullah Mufeed	HoD,OMR	Faculty Member	
9.	Dr.Ravi K	Reader,Periodontics	Faculty Member	
10.	Dr.Divya shree	Reader,Periodontics	Faculty Member	
11.	Dr.Roshan	Reader ,Orthodontics	Faculty Member	
12.	Dr.Sooraj	Reader, OMFS	Faculty Member	
13.	Dr.Noufal	Reader,Oral Pathology	Faculty Member	
14.	Dr.Mariam Fidha	Reader,Oral Pathology	Faculty Member	
15.	Mr.Noufal.P	MESDC -Office	Office Executive	
16.	Mrs.Rekha.M	MESDC -Office	Office Executive	
17.	Miss.Noureen	IV BDS MESDC	Student Representative	





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18.	Mr.Shabeer	Advocate	Nominees from local society	
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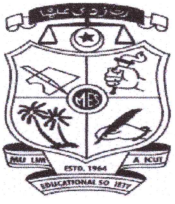
  
Dr SAMEER KM  
Coordinator - IQAC

  
Chair Person - IQAC



  
Prof. Dr. SACHIN ASLAM  
PRINCIPAL  
MES DENTAL COLLEGE  
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**ACADEMIC YEAR 2021-2022**  
**IQAC**  
**MoM- 18-08-2021**



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DATE 14/08/2021

MES PDCP-Po(Ad)-101-2021-22

## CIRCULAR

### INTERNAL QUALITY ASSURANCE CELL MEETING

The IQAC is planning to conduct a meeting for discussion of few agendas. The meeting will be held on 18/08/2021 at 11: 00 am at Lecture Hall I. All the IQAC members are requested to assemble the venue for meeting.

#### MEETING AGENDA:

1. Planning and Preparation for NAAC
2. Selection of Criteria in-charges
3. Assessment of Institutional Infrastructure
4. Mandatory compliance with respective to statutory bodies
5. Add-on Courses, Value Added courses and Career development Training.
6. Outreach. Extension activities and Alumni interactions
7. Faculty Development Programs, Workshops and Conferences
8. Collaborative activities and MoU's
9. Any other matter

Dr SAMEER KM  
Coordinator - IQAC

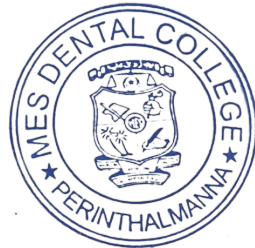
ChairPerson - IQAC

To: All the members of IQAC

Copy to:

- (i) Convenor MESDC
- (ii) MESDC Office
- (iii) IQAC

Prof. Dr. SACHIN ASLAM  
PRINCIPAL  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting conducted on 18-08.2021 for the AY 2021-22

SNo	Agenda with Point Discussed	Decision \ Action Taken	Person Responsible for Implementation	Target
1.	<p><b><u>Planning and Preparation for NAAC</u></b></p> <p>Meeting was conducted with management committee and permission was obtained to proceed with NAAC preparation. They have entrusted principal and vice principal to take suitable measures</p>	Approved	IQAC Coordinator	-
2.	<p><b><u>Selection of Criteria in-charges</u></b></p> <p>Criteria 1 – Dr Sooraj &amp; Dr Akhila Criteria 2 – Dr Ravi &amp; Dr Prithika Criteria 3 – Dr Anthony &amp; Dr Divya Criteria 4 – Dr Nayaz Criteria 5 – Dr Noufal &amp; Dr Abhilash Criteria 6 – Dr Sabin Siddique &amp; Dr Jithin Criteria 7 – Dr John Francis &amp; Dr Dhanesh Criteria 8 – Dr Azeem &amp; Dr Emil</p>	Approved	IQAC Coordinator	
3.	<p><b><u>Assessment of Institutional Infrastructure</u></b></p> <p>A Three-member committee was established for infra structural development. The members are: Mr Kunhimoideen – Convener, MESDC Dr Gazanafer Roshan – Deputy Registrar Dr Firoz Muhammed – Deputy Registrar</p>	Approved	Dr.Roshan	
4.	<p><b><u>Mandatory compliance with respective to statutory bodies</u></b></p> <ul style="list-style-type: none"><li>• Application for Continuation of Affiliation for 2022-23 will be submitted to Kerala University of Health Science in September 2021</li><li>• MHRD AISHE Survey Participation will be completed in February 2022</li></ul>	Approved	Mr noufal Office Executive	





# MES Dental College

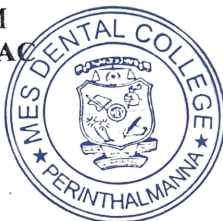
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	<ul style="list-style-type: none"><li>Mandatory disclosure submitted to SRA-DCI (Dental Council of India) on Jan 2013.</li></ul>			
5.	<p><b><u>Add-on Courses, Value Added courses and Career development Training.</u></b></p> <p>(10) Value Added Courses (VAC), (05) Add-on Courses (AoC) and (03) Career development Training Programmes proposed for the AY 2022-23 have been discussed and approved.</p>	Approved	Dr.Sooraj ,Dr.Akhila & Dr.Noufal	June 2022
6.	<p><b><u>Outreach, Extension activities and Alumni activities</u></b></p> <ul style="list-style-type: none"><li>Members discussed various outreach activities to be conducted through NSS and blood donation camp by using the students.</li><li>Annual Alumni meet will be conducted in February / March 2022. Departments can plan alumni activities and alumni interactions for the benefit of students.</li></ul>	Approved	Dr.Sabin & Dr.Tom	
7.	<p><b><u>Faculty Development Programs, Workshops and Conferences</u></b></p> <p>Faculty development programs and workshops / Seminars are proposed by the each departments have been approved</p>	Approved	Dr.Vincy Antony	
8.	<p><b><u>Collaborative activities and MoU's</u></b></p> <p>All the Departments are requested to plan collaborative activities with Institutions / Testing Laboratory/ Dental Equipment suppliers.</p>	Approved	Dr.Divya shree & Dr.Antony George	

Dr SAMEER KM  
Coordinator - IQAC



*Prof. Dr. Sachin Aslam*  
**Prof. Dr. SACHIN ASLAM**  
PRINCIPAL  
MES DENTAL COLLEGE  
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*Chairperson - IQAC*  
**Chairperson - IQAC**



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Meeting No:001/AY 2021-2022

Date:18-08-2021

## IQAC Meeting Attendance

SNo	Name of IQAC Members	Designation	Position	Signature
1.	Dr.Abdul Shameem.K	Principal	Chairperson	
2.	Mr.K K.Kunjumoideen	Convenor MESDC	Management Representative	
3.	Dr.Sameer K M	Vice-Principal	IQAC Coordinator	
4.	Dr.Sachin Aslam A	HoD, OMFS & Registrar	Faculty Member	
5.	Dr. Antony George	HoD ,Oralpathology	Faculty Member	
6.	Dr.Sabin Siddique	HoD, Public Health Density	Faculty Member	
7.	Dr.Dhanesh Narasimhan	HoD,Paedodontics	Faculty Member	
8.	Dr.Abdullah Mufeed	HoD,OMR	Faculty Member	
9.	Dr.Ravi K	Reader,Periodontics	Faculty Member	
10.	Dr.Divya shree	Reader,Periodontics	Faculty Member	
11.	Dr.Roshan	Reader ,Orthodontics	Faculty Member	
12.	Dr.Sooraj	Reader, OMFS	Faculty Member	





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12.	Dr.Sooraj	Reader, OMFS	Faculty Member	
13.	Dr.Noufal	Reader, Oral Pathology	Faculty Member	
14.	Dr.Mariam Fidha	Reader, Oral Pathology	Faculty Member	
15.	Mr.Noufal.P	MESDC -Office	Office Executive	
16.	Mrs.Rekha.M	MESDC -Office	Office Executive	
17.	Miss.Noureen	IV BDS MESDC	Student Representative	
18.	Mr.Shabeer	Advocate	Nominees from local society	Absent

Dr SAMEER KM  
Coordinator - IQAC



Prof. Dr. SACHIN ASLAM  
PRINCIPAL  
MES DENTAL COLLEGE  
PALACHODE, PERINTHALMANNA  
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Chairperson - IQAC