



MES Dental College

Malaparamba, Perinthalmanna, Malappuram 679 338

TEL: 04933-298 405

E-Mail: mesdentalcollege06@yahoo.com

mesdcoffice@gmail.com

1.1.1: The Institution Ensures Effective Curriculum Planning, Delivery And Evaluation Through A Well Defined Process As Prescribed By The Respective Regulatory Councils And The Affiliating University

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MES Dental College

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E-Mail: mesdentalcollege06@yahoo.com

CERTIFICATE OF THE HEAD OF INSTITUTION



MES Dental College

Malaparamba, Perinthalmanna, Malappuram 679 338

TEL: 04933-298405/258400 (Fax)

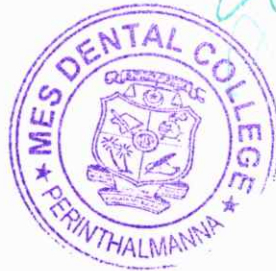
E-Mail: mesdentalcollege06@yahoo.com

Dr. ABDUL SHAMEEM, MDS.,

PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our Institution ensures effective curriculum planning, delivery and evaluation through a well-defined process as prescribed by the respective regulatory councils and the affiliating University details are given:



PRINCIPAL

Prof. Dr. ABDUL SHAMEEM. K MDS
PRINCIPAL
MES DENTAL COLLEGE
PALACHODE P.O., PERINTHALMANNA
MALAPPURAM, KERALA, PIN: 679 338

Prof. Dr. SACHIN ASLAM
PRINCIPAL
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MINUTES OF THE MEETING OF THE COLLEGE

CURRICULUM COMMITTEE



MES Dental College

Malaparamba, Perinthalmanna, Malappuram 679 338

TEL: 04933-298405/258400 (Fax)

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PG CURRICULUM COMMITTEE MEETING MINUTES

2021- 2022



MES Dental College

Malaparamba, Perinthalmanna, Malappuram 679 338

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CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(VIII)



MES Dental College

Malaparamba, Perinthalmanna, Malappuram 679 338

TEL: 04933-298405/258400 (Fax)

E-Mail: mesdentalcollege06@yahoo.com

MES PDCP-PO (cc2022)

Date: 02-05-2022

CIRCULAR

PG curriculum committee meeting for the year 2021-2022 is decided to be held on 10/05/2022 in Principal's office, MES dental college. Concerned departmental HODs/Professors are requested to attend the meeting.

PRINCIPAL

Copy to:

- The Director (for kind information)
- Chief Administrator
- Vice Principal
- Research committee head
- PG Department HODs /Professors
(Orthodontics, Prosthodontics, Endodontics, Oral surgery)



Prof. Dr. ABDUL SHAMEEM. K MDS
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PG Curriculum Committee Meeting Minutes


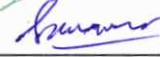

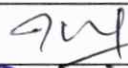




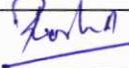


Date: 10-05-2022

Time: 12pm-1pm


Venue: Principal's Office

Agenda: Mock Exam for Final Year PGs


Members attended:

No	Name	Designation
1	Dr. Abdul Shameem	Principal 
2	Dr. Sameer	Vice Principal 
3	Dr. Vlncy Antony	Chairperson & HOD - Dept. of Orthodontics 
4	Dr. Sachin Aslam	Registrar & HOD - Dept. of Oral Surgery 
5	Dr. Abdul Razak	HOD - Dept. of Prosthodontics 
6	Dr. Sabir Muliya	HOD- Dept. of Conservative dentistry & Endodontics 
7	Dr. Anthony George	HOD- Dept. of Oral Pathology, Head of Institute Research Committee 
8	Dr. Muhamed Shaloob	Professor- Dept. of Orthodontics 
9	Dr. Roshni	Professor - Dept. of Oral & Maxillofacial surgery 
10	Dr. Rekha Thankachen	Professor - Dept. of Conservative dentistry & Endodontics 
11	Dr. Nandakumar	Professor - Dept. of Prosthodontics 

Decisions Taken:


Prof. Dr. ABDUL SHAMEEM. K
PRINCIPAL
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- Month-end report was submitted by librarian Miss Shiji for April 2022 to the respective Departments- To continue to encourage the Post-graduate students to use the Library.
- The schedule/reports of PG academic activities to be maintained in the respective Departments as part of the Academic Monitoring Cell of KUHS
- The dates for Theory Model Exam for final year post-graduates of 4 departments were finalised.

16-05-2022- Paper 1

24-05-2022- Paper 2

01-06-2022- Paper 3

The theory exam will be conducted in the examination hall from 9.30am-12.30pm.

- Pre-clinical work has to be monitored in the respective PG Departments
- The IRB meeting for pg students of respective departments are proceeding on schedule. Corrections have to be submitted for approval.

Agenda for Next Meeting:

- Thesis of next batch of students

Tentative Date of Next Meeting: 07-06-2022 Tuesday 11am-12pm

Dr Vincy Antony,
Chairperson, PG Curriculum Committee
10-05-2022

Principal



Prof. Dr. ABDUL SHAMEEM. K MDS
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CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(VII)



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MES PDCP-PO (cc2022)

Date: 05-04-2022

CIRCULAR

PG curriculum committee meeting for the year 2021-2022 is decided to be held on 13/04/2022 in Principal's office, MES dental college. Concerned departmental HODs/Professors are requested to attend the meeting.

Prof. Dr. ASIM MEEM. K
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Prof. Dr. ASIM MEEM. K MDS
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- Research committee head
- PG Department HODs /Professors
(Orthodontics, Prosthodontics, Endodontics, Oral surgery)

Prof. Dr. SACHIN ASLAM
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PG Curriculum Committee Meeting Minutes




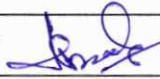
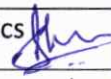





Date: 13-04-2022

Time: 12pm-1pm

Venue: Principal's Office


Agenda: IEC Presentation

Members attended:

No	Name	Designation
1	Dr. Abdul Shameem	Principal 
2	Dr. Sameer	Vice Principal 
3	Dr. Vincy Antony	Chairperson & HOD - Dept. of Orthodontics 
4	Dr. Sachin Aslam	Registrar & HOD - Dept. of Oral Surgery
5	Dr. Abdul Razak	HOD - Dept. of Prosthodontics 
6	Dr. Sabir Muliya	HOD- Dept. of Conservative dentistry & Endodontics 
7	Dr. Anthony George	HOD- Dept. of Oral Pathology, Head of Institute Research Committee 
8	Dr. Muhamed Shaloob	Professor- Dept. of Orthodontics 
9	Dr. Roshni	Professor - Dept. of Oral & Maxillofacial surgery 
10	Dr. Rekha Thankachen	Professor - Dept. of Conservative dentistry & Endodontics 
11	Dr. Nandakumar	Professor - Dept. of Prosthodontics 



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Decisions Taken:

- Month-end report was submitted by librarian Miss Shiji for March 2022 to the respective Departments- To continue to encourage the Post-graduate students to use the Library, with a minimum requirement of weekly 1 hour.
- The schedule/reports of PG academic activities to be maintained in the respective Departments as part of the Academic Monitoring Cell of KUHS
- The dated for IRB presentation of first year post-graduates of 4 departments were finalised. The names of Two Reviewers for each PG Protocol were also decided.
21-04-2022- Dept. Of Orthodontics
27-04-2022- Dept. Of Prosthodontics
05-05-2022- Dept. Of Conservative Dentistry
11-05-2022-Dept. Of Oral Surgery
- Pre-clinical work has to be monitored in the respective PG Departments

Agenda for Next Meeting:

- Dates for Mock exam in respective Departments


Tentative Date of Next Meeting: 03-05-2022 Tuesday 11am-12pm

Dr Vincy Antony,
Chairperson, PG Curriculum Committee
13-04-2022




Prof. Dr. ABDUL SHAMEEM. K
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CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(VI)



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MES PDCP-PO (cc2022)

Date: 23-02-2022

CIRCULAR

PG curriculum committee meeting for the year 2021-2022 is decided to be held on 01/03/2022 in Principal's office, MES dental college. Concerned departmental HODs/Professors are requested to attend the meeting.

Prof. Dr. ABDUL SHAMEEM. K
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- PG Department HODs /Professors
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PG Curriculum Committee Meeting Minutes –Outline









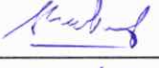
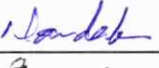
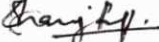
Date: 01-03-2022

Time: 11am-12pm

Venue: Principal's Office


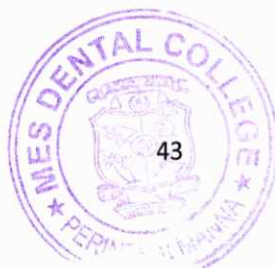
Agenda: Research Methodology Classes, Protocol Submission

Members attended:

No	Name	Designation
1	Dr. Abdul Shameem	Principal 
2	Dr. Sameer	Vice Principal 
3	Dr. Vlncy Antony	Chairperson & HOD - Dept. of Orthodontics 
4	Dr. Sachin Aslam	Registrar & HOD - Dept. of Oral Surgery
5	Dr. Abdul Razak	HOD - Dept. of Prosthodontics 
6	Dr. Sabir	HOD- Dept. of Conservative dentistry & Endodontics 
7	Dr. Anthony George	HOD- Dept. of Oral Pathology, Head of Institute Research Committee
8	Dr. Muhamed Shaloob	Professor- Dept. of Orthodontics 
9	Dr. Roshni	Professor - Dept. of Oral & Maxillofacial surgery 
10	Dr. Rekha Thankachen	Professor - Dept. of Conservative dentistry & Endodontics 
11	Dr. Muhamed Shaloob	Professor - Dept. of Orthodontics 
12	Dr. Nandakumar	Professor - Dept. of Prosthodontics 
13	Dr. Shanoj	Reader - Dept. of Prosthodontics 



Prof. Dr. ABDUL SHAMEEM. K
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Decisions Taken:

- Month-end report was submitted by librarian Miss Shiji for February 2022 to the respective Departments. To continue to encourage the Post-graduate students to use the Library, with a minimum requirement of weekly 1 hour.
- The schedule/reports of PG academic activities to be maintained in the respective Departments as part of the Academic Monitoring Cell of KUHS
- The Dissertation Topics for First MDS students to be decided and Protocol preparation has to be started by the First MDS students
- Research Methodology classes for first MDS students have started from March 1,2022 till March 25,2022, three days a week from 9am-10.30am.
- Pre-clinical work has to be monitored in the respective PG Departments

Agenda for Next Meeting:

- Protocol Submission Dates for respective Departments

Tentative Date of Next Meeting: 05-04-2022 Tuesday 11am-12pm

Dr Vincy Antony,
Chairperson, PG Curriculum Committee
01-03-2022



Prof. Dr. ABDUL SHAMEEM. K
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CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(V)



MES Dental College

Malaparamba, Perinthalmanna, Malappuram 679 338

TEL: 04933-298405/258400 (Fax)

E-Mail: mesdentalcollege06@yahoo.com

MES PDCP-PO (cc2022)

Date: 20-01-2022

CIRCULAR

PG curriculum committee meeting for the year 2021-2022 is decided to be held on 01/02/2022 in Principal's office, MES dental college. Concerned departmental HODs/Professors are requested to attend the meeting.



Prof. Dr. ABDUL SHAMEEM K
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- Research committee head
- PG Department HODs /Professors
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PG Curriculum Committee Meeting Minutes –Outline


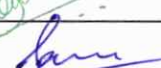
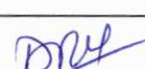


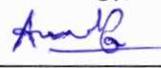
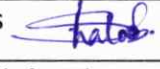
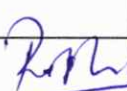


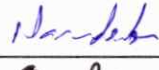

Date: 01-02-2022

Time: 11am-12pm

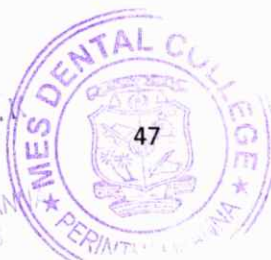
Venue: Principal's Office


Agenda: Research Methodology Classes

Members attended:

No	Name	Designation
1	Dr. Abdul Shameem	Principal 
2	Dr. Sameer	Vice Principal 
3	Dr. Vincy Antony	Chairperson & HOD - Dept. of Orthodontics 
4	Dr. Sachin Aslam	Registrar & HOD - Dept. of Oral Surgery
5	Dr. Abdul Razak	HOD - Dept. of Prosthodontics 
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Decisions Taken:

- To continue to encourage the Post-graduate students to use the Library, with a minimum requirement of weekly 1 hour. Month-end report was submitted by librarian Miss Shiji for January 2022 to the respective Departments.
- The schedule/reports of PG academic activities to be maintained in the respective Departments as part of the Academic Monitoring Cell of KUHS
- The Library Dissertation Topics for First MDS students to be decided and kept in the Department
- Research Methodology classes have to be scheduled for first MDS students. It will be organised by the Institute Research Centre with both Internal and External Faculty. It will be conducted in Hybrid mode from March 1-25,2022, three days a week from 9am-10.30am.


Agenda for Next Meeting:

- Protocol submission for First MDS students


Tentative Date of Next Meeting: 01-03-2022 Tuesday 11am-12pm

Dr Vincy Antony,
Chairperson, PG Curriculum Committee
01-02-2022


Prof. Dr. ABDUL SHAMEEM. K MDS
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2021-2022

(IV)



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MES PDCP-PO (cc2021)


Date: 30-12-2021

CIRCULAR

PG curriculum committee meeting for the year 2021-2022 is decided to be held on 06/01/2021 in Principal's office, MES dental college. Concerned departmental HODs/Professors are requested to attend the meeting.


Prof. Dr. ABDUL SHAMEEM. K.
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PALACHODE, PERINTHALMANNA
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Prof. Dr. ABDUL PERINTHALMANNA MDS
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PG Department HODs /Professors

(Orthodontics, Prosthodontics, Endodontics, Oral surgery)


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Prof. Dr. SACHIN ASLAM
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PG Curriculum Committee Meeting Minutes -Outline

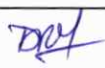

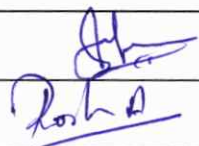




Date: 06-01-2022


Time: 11am-12pm

Venue: Principal's Office


Agenda: Curriculum implementation as per KUHS, Thesis submission

Members attended:

No	Name
1	Dr. Vincy Antony (HOD, Orthodontics) Chairperson, PG Curriculum Committee 
2	Dr. Sachin Aslam (HOD, Oral Surgery)
3	Dr. Abdul Razak (HOD, Prosthodontics) 
4	Dr. Sabir (HOD, Conservative dentistry and Endodontics)
5	Dr. Roshni (Professor, Oral Surgery) 
6	Dr. Rekha Thankachen (Professor, Conservative dentistry and endodontics) 
7	Dr. Muhamed Shaloo (Professor, Orthodontics) 
8	Dr. Nandakumar (Professor, Prosthodontics) 
9	Dr. Shanoj (Reader, Prosthodontics) 


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Decisions Taken:

- Encourage the Post-graduate students to use the Library, with a minimum requirement of weekly 1 hour. Month-end report was submitted by librarian Miss Shiji for December 2020 to the respective Departments. To avoid skipping library hours, Library schedule may be made department-wise for PG Students.
- Thesis submission of third year MDS students-Last Date for submission to College is fixed for January 12,2021. Thesis has to reach KUHS prior to January 20,2022.
- The schedule/reports of PG academic activities to be maintained in the respective Departments as part of the Academic Monitoring Cell of KUHS
- The Library Dissertation Topics for First MDS students was submitted by the Departments of Prosthodontics and Conservative Dentistry.
- Research Methodology classes have to be scheduled for first MDS students.


Agenda for Next Meeting:

- LD Topics, Thesis topics for first year students

Chairperson, PG Curriculum Committee


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CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(III)



MES Dental College

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MES PDCP-PO (cc2021)

Date: 24-11-2021

CIRCULAR

PG curriculum committee meeting for the year 2021-2022 is decided to be held on 01/12/2021 in Principal's office, MES dental college following COVID protocols. Concerned departmental HODs/Professors are requested to attend the meeting.

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PRINCIPAL

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PG Curriculum Committee Meeting Minutes- Outline

Date: 01-12-2021

Time: 11am-12pm

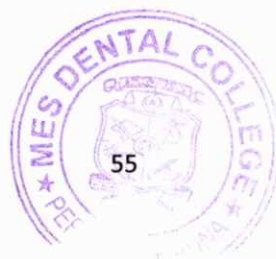
Venue: Principal's Office

Agenda: Curriculum implementation as per KUHS in COVID scenario

Members attended:

No:	Name	Designation
1.	Dr. Vlncy Antony	Chairperson & HOD of Dept. of Orthodontics <i>Dr. V</i>
2.	Dr. Abdul Shameem	Principal <i>Shameem</i>
3.	Dr. Abdul Razak	HOD - Dept. Prosthodontics <i>Razak</i>
4.	Dr. Sabir	HOD- Dept. Conservative dentistry & Endodontics <i>Sabir</i>
5.	Dr. Roshni	Professor - Dept. Oral & Maxillofacial surgery <i>Roshni</i>
6.	Dr. Rekha Thankachen	Professor - Dept. Conservative dentistry & Endodontics <i>Rekha</i>
7.	Dr. Muhamed Shalooob	Professor - Dept. of Orthodontics <i>Shalooob</i>
8.	Dr. Nandakumar	Professor - Dept. of Prosthodontics <i>Nandakumar</i>
9.	Dr. Shanoj	Reader - Dept. of Prosthodontics <i>Shanoj</i>

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Decisions Taken:

- Post-graduate students should use the Library, with a minimum requirement of weekly 1 hour. Month-end report to be submitted by librarian Miss Shiji. Library schedule may be made department-wise for PG Students.
- KUHS has extended the Thesis submission last date by 1month. It was decided that it would be better to submit the Thesis hard copy at the earliest so that the Exam-going batch can concentrate on preparing for Exams. Tentative date for submission to College is fixed for December 21,2021.
- Thesis has to be checked for plagiarism by Paid software like 'Grammarly'.
- Dr. Ambareen, Dept of Orthodontics is the Secretary, PG Curriculum Committee.
- The Academic schedule for First MDS students was submitted by the Departments of Orthodontics, Prosthodontics and Conservative Dentistry.
- The First year students should decide on their LD Topics before the next meeting.
- The schedule for Basic Sciences classes/seminar is being prepared by the MES Medical College.


Agenda for Next Meeting:

- LD Topics for first year students


Tentative Date of Next Meeting: 06-01-2022 Thursday 11am-12pm

Dr Vincy Antony,

Chairperson, PG Curriculum Committee


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CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(II)



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MES PDCP-PO (cc2021)

Date: 26-10-2021

CIRCULAR

PG curriculum committee meeting for the year 2020-2021 is decided to be held on 03/11/2021 in Principal's office, MES dental college. Concerned departmental HODs/Professors are requested to attend the meeting.


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The Director (for kind information)

Chief Administrator

Department HODs / Professors

(Orthodontics, Prosthodontics, Endodontics, Oral surgery)


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PG Curriculum Committee Meeting Minutes - Outline

Date: 03-11-2021

Time: 11am-12pm

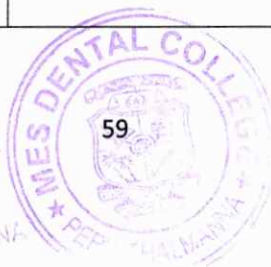
Venue: Principal's Office

Agenda: Curriculum implementation as per KUHS in COVID scenario

Members attended:

No:	Name	Designation
10.	Dr Vlncy Antony	Chairperson & HOD of Dept. of Orthodontics <i>Antony</i>
11.	Dr Abdul Shameem	Principal <i>Shameem</i>
12.	Dr Sameer	Vice Principal <i>Sameer</i>
13.	Dr Abdul Razak	HOD – Dept. Prosthodontics <i>Razak</i>
14.	Dr Sabir	HOD- Dept. Conservative dentistry & Endodontics <i>Sabir</i>
15.	Dr Sachin	HOD – Dept. Oral & Maxillofacial surgery
16.	Dr.Rekha Thankachen	Professor - Dept. Conservative dentistry & Endodontics <i>Rekha</i>
17.	Dr Muhamed Shaloob	Professor - Dept. of Orthodontics <i>Shaloob</i>
18.	Dr.Nandakumar	Professor - Dept. of Prosthodontics <i>Nandakumar</i>
19.	Dr. Shanoj	Reader - Dept. of Prosthodontics <i>Shanoj</i>
20.	Dr. Anthony George	Professor – Dept. of Oral pathology – Special invitee (Head of Research committee) <i>Anthony George</i>

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Sachin
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Decisions Taken:


- The academic year for 2021 admission PG students is tentatively November 2021 – November 2022 considering the change from usual admission time of KUHS
- Preclinical exercises have to be completed in the First year itself prior to Part 1 MDS exam.
- Timeframe for completion of Preclinical exercise as per KUHS guidelines and departmental discretion are:
 1. Oral Surgery-2months
 2. Orthodontics-6months
 3. Conservative Dentistry-6months
 4. Prosthodontics-10months

Respective department mentioned above will follow the time line decided in the meeting and only after completion of preclinical exercises, clinical work to be allotted to the post graduate students.

- The first-year students should finalise their Synopsis and submit it to the Research Advisory Committee by March 1,2022. After approval from the Research Advisory Committee, the Synopsis has to be submitted to the Institutional Ethical Committee by March 15,2022.
- Library Dissertation has to be completed by the 10th month. Last date for submission was decided as September 10,2022.
- Attendance of 80% is mandatory for appearing for MDS exam. The student has 20 leaves in an academic year. Maternity/medical leave will not be considered for calculating attendance percentage.
- In September 2021, a Common Model Exam to be conducted for all First year PG Students, by all PG departments.


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- In order to appear for First MDS exam, 80% attendance, Preclinical exercises to be completed, LD submission and required stipulated academic (Seminar, JC) as well as clinical work to be completed.
- Final MDS Students dates for online submission of Thesis is 8/11 to 3/12. In the college, details have to be submitted by November 30. The Thesis bound copy has to reach KUHS by 15/12/2021.

Any other matters

Orientation day of Post graduate students

It was decided to hold two orientation programs-

1. General orientation on 12th November, 10-11am
 2. Department orientation (to be scheduled by HOD of the respective department on a later date)
1. **General orientation** - To explain the course content curriculum and purpose of the same for a post graduate course in general

Need for-

2. preclinical exercise and time line for the same.
3. Relevance of Journal club, Seminars, clinical case discussion, Teaching learning exercise (Pedagogy) for Undergraduate students by post graduates as part their curriculum.
4. Attending state and national conference
5. Library dissertation and thesis
6. Attendance and leave grounds as per KUHS



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Signature
Signature
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7. Disciplinary action for violation of institutional rules & regulations
8. Library attendance
9. Biometric time at 8:45 am – entry and exit 4pm respectively
10. Consequence of violation of rules and regulations
11. Timely purchase of instruments needed for preclinical and clinical Post graduate exercises

Department orientation-

1. To reinforce the course content and curriculum and explain it with reference to the specific Department.
2. To explain the points discussed during the General Orientation and give the students a time-frame of academic, preclinical and clinical work to be completed.
3. Get an Undertaking of the student and guardian that they have understood the same. This has to be kept in the individual student's file.


Agenda for Next Meeting:

- Feedback on Implementation of PG Code of Conduct and Disciplinary action


Date of Next Meeting: 01-12-2021 Wednesday 11am-12pm

Dr Vincy Antony,

Chairperson, PG Curriculum Committee


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PG CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(I)



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MES PDCP-PO (cc2021)

Date: 19-10-2021

CIRCULAR

PG curriculum committee meeting for the year 2021-2022 is decided to be held on 28/10/2021 in Principal's office, MES dental college. Concerned departmental HODs/ professors are requested to attend the meeting.



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PG Department HODs

(Orthodontics, Prosthodontics, Endodontics, Oral surgery)

Research committee head

Sachin Aslam
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Minutes of Meeting -Outline

Date: 28-10-2021 Thursday


Time: 11am-12pm

Venue: Principal's Office

Agenda: Formation of PG Curriculum Committee

Members attended:

1. Prof. Dr. Shameem,
Principal, MES Dental College, Perinthalmanna 
2. Prof. Dr. Sameer
Vice-Principal, MES Dental College, Perinthalmanna 
3. Prof. Dr. Anthony George
Chairperson, Centre of Research, MES Dental College, Perinthalmanna 
4. Prof. Dr. Abdul Razak
HOD, Dept. of Prosthodontics, MES Dental College, Perinthalmanna 
5. Prof. Dr. Sachin
HOD, Dept. of Oral Surgery, MES Dental College, Perinthalmanna
6. Prof. Dr. Vincy Antony
HOD, Dept. of Orthodontics, MES Dental College, Perinthalmanna 


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Agenda: Formation of PG Curriculum Committee

Decisions Taken: The Principal proposed

- Dr. Vincy Antony as Chairperson of PG Curriculum Committee and
- Dr. Reshma, Senior Lecturer, Dept. of Conservative Dentistry as Secretary of PG Curriculum Committee

Objectives for Next Meeting:

- Date of Joining of New Post-graduate students
- PG Orientation for First Year MDS students
- Completion of LD in First Year itself
- Preclinical Exercises to be completed in 6 months
- Last Date of Submission of Thesis of Final year MDS students

Date of Next Meeting: 03-11-2021 Wednesday 11am-12pm


Dr Vincy Antony,

Chairperson, PG Curriculum Committee

01-11-2021


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UG CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(IV)



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MES PDCP-PO(CCU21)

Date: 03-02-2022

CIRCULAR

UG curriculum committee meeting is decided to be held on 07/02/2022, in the Principal's chamber, MES dental college. All departmental teaching representatives (HODs/ Professors/Readers/Lecturers) are expected to take part in the meeting.

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Vice principal, MES dental college

Vice principal, MES medical college

HODs of all departments in dental college



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UG curriculum committee meeting minutes- Outline

Date. 7th February 2022.

Venue: Principal's Office.

Agenda

Competency based curriculum.

Chaired by Doctor Roshni, Professor, Department of Oral and Maxillofacial Surgery, MES Dental College.

Participants

1. Dr Shameem- Principal
2. Dr Rekha- Professor, Dept. of Endodontics
3. Dr Sabir- HOD, Dept. of Endodontics
4. Dr Abdulla Mufeed- HOD, Dept. Of OMR
5. Dr. Rakesh- Reader, Dept of Oral Surgery
6. Dr. Ravi- Reader, Dept of Periodontics
7. Dr. Dhanesh- HOD, Dept of Pedodontics
8. Dr. Sabin- HOD, Department of Community dentistry
9. Dr. Nandakumar- Professor, Dept of Prosthodontics
10. Dr. Shanoj- Professor, Dept of Prosthodontics
11. Dr. Anjana – Senior lecturer, Dept of OMR
12. Dr. John- Reader, Dept of Prosthodontics
13. Dr. Divyashree- Reader, Dept of Periodontics
14. Dr. Mariyam- Senior Lecturer, Dept of Oral Pathology
15. Dr. Ahmed Noufal- Reader, Dept od Oral Pathology
17. Dr. Nayaz- Senior lecturer, Dept of Orthodontics
18. Dr. Muhammed Shalooob- Professor, Dept of Orthodontics
19. Dr. Vincy- HOD, Dept of Orthodontics
20. Dr. Roshni- Professor, Dept. of Oral Surgery

Invited guest: Dr. Sheela- Vice Principal MES Medical College



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Proceedings of the meeting

Principal nominated Dr Roshni as the chairperson and Dr Thanisha as the secretary of the UG curriculum committee and gave an introduction on the need of change of competency - based education, staying within the limits of Curriculum framework of DCA and KUHS.

Orientation by Professor Sheela, Vice Principal and HOD of Anatomy, MES Medical College.


1. Competency education system and its significance, which is already implemented in MES Medical College.
2. The competency-based system can be implemented gradually involving student engagement in the learning process.

Dr Roshni presented –

1. Competency based educational dental scenario.
2. Students centered learning methods can be adopted with different types of teaching and learning methods.
3. Academic monitory cell proposed
 - a. Function is to document the academic activities happening in each department.
 - b. One Academic coordinator proposed by the HOD from each department.
 - c. Data of weekly academic work happening to be submitted to UG curriculum committee chairperson through secretary every week. The process will be explained in detail on a later date.
 - d. A review meeting to be conducted every month.
4. Discussion after the session was moderated by Dr. Shameem.

Time is needed for implementation of competency-based education. Further meetings will clarify matters. Feedback form was sent to all the participants.


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TEL: 04933-298405/258400 (Fax)

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UG CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(III)



MES Dental College

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MES PDCP-PO(CCU21)

Date: 10-11-2021

CIRCULAR

UG curriculum committee meeting is decided to be held on 12/11/2021, in the Principal's chamber, MES dental college. All departmental teaching representatives (HODs/ Professors/Readers/Lecturers) are expected to take part in the meeting.


Prof. Dr. ABDUL SHAMEEM. K
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Copy to:


Vice principal

Registrar/deputy registrars

HODs of all departments in dental college




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Prof. Dr. SACHIN ASLAM
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UG curriculum committee meeting minutes- Outline

Date, 12th. November 2021.

Venue: Principal's Office.

Minutes recorded by Dr. Thanisha.

Academic Coordinators

1. Dr. Divya- Reader, Dept of Periodontics
2. Dr. Ravi- Reader, Dept of Periodontics
3. Dr. Dhanesh- HOD, Dept of pedodontics
4. Dr. Mohamed Haris- Reader, Dept of Orthodontics
5. Dr. Shanoj- Reader, Dept of Prosthodontics
6. Dr. Tom- Senior lecturer, Dept of Oral Surgery
7. Dr. Anjana- Senior lecturer, Dept of OMR
8. Dr. Soumya- Senior lecturer, Dept of community dentistry

Guidelines minutes to be verified in 24 hours after receiving draft minutes of the meeting.

Once finalised after 24 hours, there will be no changes in the minutes.

Agenda.

1. For monitoring the academic activity happening in each department.
2. Time framework for submission of data compiled from each department.

Objectives of academic monitoring cell.



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1. To improve implementation of the UG curriculum with effective, teaching, learning methodology.
2. Monitoring of implementation of curriculum through academic monitoring cell to support learning for students.
3. Formulate needed training program for faculty for effective implementation of UG curriculum.

Decisions

1. Report of academic activity for each year to be made and handed over before every month.
2. The data of academic activities in each department and theory classes, to be collected, in a given format on weekly basis by academic coordinator nominated by heads of the department. The data to be done as a hard copy initially. All the data should be signed by concerned heads of the department.
3. The data compiled will be collected by the academic convener from each department on a weekly basis and submitted to the principal through the UG curriculum chairperson. First date off submission: 22nd November 2021. The first two weeks reports shall be collected in printed or handwritten format, which would a later be converted to Google form.
4. Meeting of all academic coordinators will be held every month. The meeting will be finalized based on outputs from all the academic coordinators and will be presided by chairperson Dr. Roshni in presence of the principal.
5. Decision for feedback forms from students to be discussed later.
6. Postgraduates need to be incorporated for UG academic activity.

Next meeting schedule on 7th. February 2022 Monday.



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UG CURRICULUM COMMITTEE MEETING MINUTES

2021-2022

(II)



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MES PDCP-PO(CCU21)

Date: 11-09-2021

CIRCULAR

BDS UG curriculum committee meeting is decided to be held on 13/09/2021, in the Principal's chamber, 11.30 AM, MES dental college. All departmental teaching representatives (HODs/ Professors/Readers/Lecturers) are expected to take part in the meeting.

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Copy to:

Principal , MES Medical college

Vice principal, dental college

HODs of all departments in dental college

HODs of basic science departments, MES medical college

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UG curriculum committee meeting minutes- Outline

Date 13th September 2021.

Venue: Principal office.

Chairperson – Dr. Roshni.

Time. 11:45 a.m.

Minutes recorded by Dr. Thanisha.

BDS UG curriculum committee meeting - Medical subjects.

Prof. DR. ABDUL SHAMEEM. K
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Staff Subject Coordinators

1. Dr. Anand – Pathology

2. Dr. Amal – Gen Surgery

3. Dr. Ajmal – Gen Medicine

4. Dr. Ashna – Physiology

5. Dr. Mohammed – Pharmacology

6. Dr. Jitash –

7. Geena Pinto – Anatomy



Prof. Dr. SACHIN ASLAM
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Guidelines

1. Minutes to be verified in 24 hours after receiving draft minutes of the meeting. Once finalized after 24 hours, they will be no changes in the minutes of the meeting.



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Agenda

1. Feedback taken from students.
2. For discussing and assessing, the academic activities of BDS students attending medical subjects in MES Medical College.
3. Discussion on solutions pertaining to the upcoming KUHS University exam.

Feedback reported from each department.

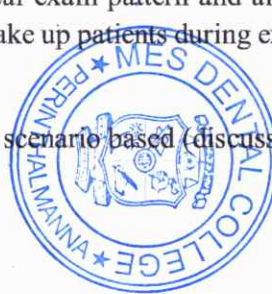
Department of Pharmacology.

- a. Difficulty in understanding the subject.
- b. Lack of orientation.
- c. Difficulty while answering exams.
- d. Academic help needed for students who have been failed and retained for the past three years.

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Department of General medicine.

1. Plan to revise the practical exam pattern and allow students to take up patient cases, as currently students are not allowed to take up patients during exams as it may cost difficulty in the word to manage covid protocol.
2. Plan to conduct exams as scenario based (discussion in progress)



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Department of Anatomy

1. Online classes to be converted as offline from 26th November 2021.
2. Remedial exams to be conducted for students with low score.
3. Suggested for adequate time gap between exams with no overlap of exams in other subjects.

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Department of Physiology

1. Complaint regarding low marks obtained by students.

Department of Pathology

1. Satisfactory performance from students academically.
2. No clarification on what have to be taught for dental students in KUHS curriculum.

Department of general surgery

1. Conducting twice weekly exams, as such as suggested by the head of the department.
2. Adherence to timing of posting in the department.

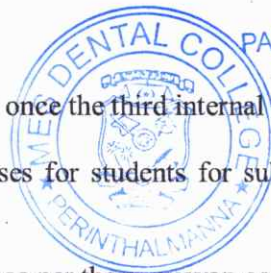
Decisions.

1. Conducting writing practise for students once the third internal exams are completed.
2. Conducting mandatory orientation classes for students for subjects of the following years in the beginning of the academic year itself.
3. The basic science faculty will be invited as per the conveyan convenience to initiate development of learning resources for students in model LMS.
4. Once in a month meeting to be conducted to follow up actions.
5. Department to send suggestions for revision of BDS UG curriculum to KUHS Board of Studies.

Suggestions

1. Department of anatomy suggested to start up integrated sessions from first year.
2. Inter department communication needed throughout, the course.
3. Doctor Roshni suggested, for discussing question papers, with students.
4. Department of Pathology suggested for training in the following topics:

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- a. How to listen in class
- b. How to prepare notes
- c. How to write exams
- d. How to do self-learning


5. Suggested for an ideal representative from each batch, who can be contacted at any time by the faculties

6. Meeting of all academic coordinators will be held every month as suggested by the principal.


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MES PDCP-PO(CCU21)

Date-04/06/2021

CIRCULAR

UG curriculum committee meeting is decided to be held on 07/06/2021, in the Principal's chamber, MES dental college. All departmental teaching representatives (HODs/ Professors/Readers/Lecturers) are expected to take part in the meeting.

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UG curriculum committee meeting minutes- Outline

Date 7th JUNE 2022.

Chairperson – Dr. Roshni.

Venue: Principals office.

Staff Attended

1. Dr. Sabir- HOD, Dept. of Endodontics *Sabir*
2. Dr. Shaloo- Professor, Dept of Orthodontics *Shaloo*
3. Dr. Vincy- HOD, dept of Orthodontics *Vincy*
4. Dr. Sachin- Professor, Dept of Oral Surgery *Sachin*
5. Dr. Rekha- Professor, Dept. of Endodontics *Rekha*
6. Dr. Abdul Razzak- HOD, Dept of Prosthodontics *Abdul Razzak*
7. Dr. Antony- HOD, Dept of Oral Pathology *Antony*
8. Dr. Anjana- Senior lecturer, Dept of OMR *Anjana*
9. Dr. Sabin- HOD, Dept of Community dentistry *Sabin*
10. Dr. Roshni – Professor, Dept. of Oral Surgery *Roshni*



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Sachin
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Agenda

Meeting on review and entry of details of academic program in academic, monitoring council.

Matters discussed

1. Discussion on entry for academic activity of UG students in KUHS.



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2. The parameters needed entry as per ? KUHS guidelines.
3. The time period for entry of data is decided from first year to the next Academic year.
4. Data needed to be collected from each department regarding the academic programs of under graduate students for theory and practical work.

Decisions taken

A circular has to be sent to each Department Head, for completing the data of the academic activities of the undergraduates for theory and practical work.


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